

# LHS In-Person (Half-Capacity) 2020-2021

- Students attend school based on the first letter of their LAST NAME.
- Students will be provided lessons and assignments to complete when not at school.
- **Student Cohort A:** Students with last name A-K; Monday, Wednesday and every other Friday
- **Student Cohort B:** Students with last name L-Z; Tuesday, Thursday and every other Friday
- Families living in the same household with different last names may request to attend on the same day. Contact Beth Renner at rennerbe@lovelandschools.org.

7:15	<b>Teachers report</b>	
7:15 - 7:45	Students arrive and report directly to 1st bell class or to cafeteria for breakfast	
Period	Time	Minutes
1st	7:45 - 8:25	40
2nd	8:30 - 9:10	40
3rd	9:15 - 9:55	40
4th	10:00 - 10:40	40
5th	10:45 - 12:00	75
	Lunch Time	Class Time
1st	10:45 - 11:15	11:20 - 12:00
2nd	11:30 - 12:00	10:45 - 11:25
6th	12:05 - 12:45	40
7th	12:50 - 1:35	45*
1:35	<b>Student Dismissal</b>	
1:35 - 2:45	<b>Teacher Office Hours</b>	

\*5 minutes additional for announcements

## Arrival/Dismissal

### Student & Parent/Caregiver Expectations

#### Parent/Caregiver Expectations

- Conduct a student wellness check including temperature prior to sending a student to school. Students with a temperature of 100°F or higher must stay home.
- Provide a mask for your student to wear while at school.
- Follow all student drop off and parking procedures as communicated by LHS.

### Staff Expectations

#### Staff Expectations

- Conduct a wellness check including temperature prior to coming to school. Staff with a temperature of 100°F or higher must stay home.
- Wear a mask at all times.
- Maintain social distancing.
- Ensure students are reporting immediately to assigned class and not congregating in hallways or common areas.
- Provide reminders to students of expectations.

**Student Expectations**

- Bring a water bottle. Filling stations are available.
- Wear a mask at all times.
- Maintain social distancing.
- Upon arrival, report directly to your first bell class or the cafeteria, if eating breakfast. Students may not congregate in common areas.
- Bring only necessary school items on a daily basis in a backpack. No lockers will be used.
- Upon dismissal, exit the building. Students may not congregate on school grounds.

**Classroom Procedures****Student Expectations**

- Wear a mask at all times.
- Maintain social distancing.
- Follow school and classroom procedures for the cleaning of shared spaces and surfaces.
- Use hand sanitizer when entering the classroom.

**Staff Expectations**

- Set up desks according to physical distancing protocols.
- Wear a mask or face shield (based upon distancing space) at all times when working with students and not alone in your classroom.
- Ensure students maintain physical distance.
- Eliminate sharing of students' personal materials.
- Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.
- Ensure desks, chairs, and any common materials are sanitized before new students transition into the room.

**Restroom Procedures****Student Expectations**

- Wear a mask at all times.
- Maintain social distancing.
- Follow all established restroom procedures.

**Staff Expectations**

- Review restroom procedures with students.
- Follow all staff restroom procedures.
- Monitor and enforce student restroom procedures.
- Assist in supervision of restrooms, hallways, and common areas between classes.

## Lunchroom Protocols

Student Expectations	Staff Expectations
<ul style="list-style-type: none"> <li>● Wear a mask when not eating or drinking.</li> <li>● Maintain social distancing.</li> <li>● Sit in designated seats.</li> <li>● Follow guidelines for restroom use during lunch periods.</li> <li>● If bringing a packed lunch, report immediately to your designated seating area.</li> <li>● If purchasing lunch, follow posted cafeteria guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>● Supervise designated eating areas to ensure students are properly physically distanced.</li> <li>● Monitor restroom access.</li> </ul>

## Music

Student Expectations	Staff Expectations
<ul style="list-style-type: none"> <li>● Provide your own instrument.</li> <li>● Do not share music, music stand, or supplies.</li> <li>● Wear a mask.</li> <li>● Maintain social distancing.</li> <li>● Use hand sanitizer upon entering and exiting the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>● Seat students using social distancing guidelines.</li> <li>● Utilize largest spaces possible including auditorium and cafeteria.</li> <li>● Provide hand sanitizer to students.</li> <li>● Assist and lead in cleaning music stands and other surfaces.</li> <li>● Design activities and assignments that promote safety and wellness.</li> <li>● Wear masks.</li> </ul>

## Student Discipline

Student & Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parent/Caregiver Expectations</u></b></p> <ul style="list-style-type: none"> <li>● Work collaboratively with their child and staff to ensure students are following rules, processes, and procedures as communicated through the student handbook and COVID guidance resources.</li> </ul> <p><b><u>Student Expectations</u></b></p> <ul style="list-style-type: none"> <li>● Follow all rules, processes, and procedures.</li> </ul>	<p><b><u>Staff Expectations</u></b></p> <ul style="list-style-type: none"> <li>● Work collaboratively with building administration to develop and align PBIS discipline models across school and classrooms.</li> <li>● Communicate with appropriate stakeholders when student discipline is required (student, parent/caregiver, administration) as outlined by discipline framework.</li> </ul>

## Technology

### Student & Parent/Caregiver Expectations

#### Parent/Caregiver Expectations

- Ensure students have access to a technology device for use in the classroom. Details regarding the Loveland One to World program and the option for students to bring their own device can be found [here](#).

#### Student Expectations

- Come to school with your device charged.
- Follow all technology rules as established through the Loveland Student Technology Acceptable Use Policy.

### Staff Expectations

#### Staff Expectations

- Provide instruction/training for students and/or parents on classroom or department specific technology resources.

## Illness/Nurses Office

### Student & Parent/Caregiver Expectations

#### Parent/Caregiver Expectations:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student.
- Ensure contact information is up to date in the event the nurse needs to contact home.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.

#### Student Expectations:

- Wear a mask at all times.
- Maintain social distancing..
- Use designated entrances and exits to the clinic.

### Staff Expectations

#### Staff Expectations:

- Wear a mask.
- Ensure the workspace is kept clean and sanitized.
- Ensure physical distancing protocols are followed.
- Isolate students who are showing symptoms to a separate isolation space away from other students already in the clinic.
- Ensure the clinic is disinfected immediately following a student entering who is exhibiting symptoms.
- Ensure doors to the clinic are open to minimize use of door handles and to ensure maximum air flow to the area.
- Disinfect the isolation area after students who utilize the area have left the building.

## Visitor Procedures

Student & Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parent/Caregiver Expectations</u></b></p> <ul style="list-style-type: none"><li>● Schedule meetings virtually or by phone whenever possible.</li><li>● Limit visits to school as much as possible, including to drop off forgotten items.</li><li>● Wear a mask in the building.</li><li>● Follow social distancing markings in all areas.</li></ul> <p><b><u>Student Expectations</u></b></p> <ul style="list-style-type: none"><li>● Wear a mask at all times.</li><li>● Follow social distancing markings in all areas.</li><li>● Read and follow all posted directions.</li></ul>	<ul style="list-style-type: none"><li>● Communicate expectations.</li></ul>

## Additional Logistics (Hallways, Lockers, Common Areas)

Student Expectations	Staff Expectations
<ul style="list-style-type: none"><li>● Wear a mask at all times.</li><li>● Maintain social distancing.</li><li>● Follow all signage in the hallways and common areas.</li><li>● Stay to the right in hallways.</li></ul>	<ul style="list-style-type: none"><li>● Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.</li></ul>