

Loveland Intermediate School In-Person Plan/Blended Schedule

Blended Schedule (50% capacity)- students will be at school based on A and B Group schedules:

A Group: Last Names A-K Mondays, Wednesdays and every other Friday

B Group: Last Names L-Z Tuesdays, Thursdays and every other Friday

General Information

- School day from 7:45-1:50
- 7 Bell Schedule with Specials (45 mins), Lunch (30 mins), and Recess (15 mins)
 - ELA and Math- 2 bells/double block
 - Science, Social Studies, Specials- 1 bell
- Modified Friday schedule to include Tiger Time (30 min) for Social Emotional Learning by shortening bells. The length/time of school day will NOT change.
- Students will be provided remote asynchronous lessons and assignments when not at school.

Daily Schedule by Grade

A Group: Last Names A-K Mondays, Wednesdays and every other Friday

B Group: Last Names L-Z Tuesdays, Thursdays and every other Friday

Grade 5 Schedule

1 - 7:45-8:30 (45)
2 - 8:33-9:18 (45)
3 - 9:21-10:06 (45)
4 - 10:09-10:54 (45)
5 - 10:57-11:42 (45)
6 - 11:42- 1:00 (75)
 L3 - 11:42-12:12 (30) B6 - 11:45-12:30 (45)
 B6 - 12:15-1:00 (45) L4 - 12:30-1:00 (30)
7 - 1:03-1:48 (45)

1:48-1:50 Dismissal

Grade 6 Schedule

1 - 7:45-8:30 (45)
2 - 8:33-9:18 (45)
3 - 9:21-10:06 (45)
4 - 10:06-11:24 (75)
 L1 - 10:06-10:36 (30) B4 - 10:09-10:54 (45)
 B4 - 10:39-11:24 (45) L2 - 10:54-11:24 (30)
5 - 11:27-12:12 (45)
6 - 12:15-1:00 (45)
7 - 1:03-1:48 (45)

1:48-1:50 Dismissal



Arrival/Dismissal

Student & Parent/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.
- Follow all student drop off procedures as communicated by LIS/LMS.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Report directly to the cafeteria (if dropped off between 7:05 and 7:30) and homeroom classroom thereafter upon arrival at school or bus dismissal.
- Only bring necessary school items with them to school on a daily basis in a backpack. No locker usage allowed.

Staff Expectations

Staff will:

- Supervise hallways and common areas to ensure students are reporting immediately to homeroom class and not congregating in hallways or common areas.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
- Be provided flexibility with morning meetings to accommodate arrival procedures and assignments.



Classrooms

Student & Parent/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Follow school and classroom procedures for the cleaning of shared spaces and surfaces.
- Use hand sanitizer as they enter the classroom.

Staff Expectations

Staff will:

- Ensure classroom setup of student tables provides physical distancing for students.
- Student tables will be arranged for students to face in one direction as feasible.
- Wear a mask or face shield (based upon distancing space) at all times when working with students and not along in your classroom.
- Ensure students maintain physical distance whenever possible.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
- Eliminate daily shared classroom materials.
- Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.
- Use supplies provided to spray desks, chairs, and any common materials needed before new students transition into the room.
- Prior to a class change, teachers will spray disinfectant on all student work areas and pass out paper towels for students to wipe down their work area.



Main Office Visits

Student & Parent/Caregiver Expectations

Parent/Caregiver will:

- Schedule meetings with building staff, administration, etc. virtually or by phone.
- Follow social distancing markings in common spaces.
- Limit visits to school as much as possible including visits to drop off forgotten items.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Use designated entrances and exits to the office.

Staff Expectations

Staff will:

- Work with parents/caregivers to accommodate meeting needs through virtual meetings or by phone.
- Enforce the following of social distancing.
- Monitor and control the number of people in the office at any one time.
- Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.
- Drop off station will be designated for student supplies, lunches, etc.

Restroom Procedures & Water Fountains

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Follow all established restroom procedures.
- Bring a water bottle to school each day.

Staff Expectations

Staff will:

- Provide education and review of restroom procedures with students.
- Follow all staff restroom procedures.
- Monitor and enforce student restroom procedures.
- Assist in supervision of restrooms, hallways, and common areas between classes.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
- Maintain student restroom logs across the school building with an emphasis on student accountability.



Social Emotional Learning

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Participate in Social Emotional Learning (SEL) lessons

Staff Expectations

Staff will:

- Participate in training over social emotional learning curriculum and resources.
- Be provided SEL curriculum resources and pacing calendar for aligned delivery of lessons.

Student Discipline

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Work collaboratively with their child and staff to ensure students are following rules, processes and procedures as communicated through the student handbook and COVID guidance resources.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Follow all additional rules, processes and procedures as communicated through the student handbook and COVID guidance resources.

Staff Expectations

Staff will:

- Work collaboratively with building administration to develop and align PBIS discipline models across school and classrooms.
- Communicate with appropriate stakeholders when student discipline is required (student, parent/caregiver, administration) as outlined by discipline framework.



Visitor Procedures

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Follow visitor procedures and communicate with staff and administration accordingly through phone and email. If meetings are needed, those will occur virtually or by phone.
- For essential school visits, COVID survey and temperature will be taken upon entry of all visitors.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Follow procedure for picking up resources dropped off by parent/caregiver.

Staff Expectations

Staff will:

- Monitor visitor processes to ensure adherence with the stated procedures.
- Work collaboratively with parent/caregiver to arrange virtual and phone meetings as needed.
- Support students to ensure adherence with the stated procedures.
- A drop off station and procedure will be available through the LIS/LMS sole entrance through door 1.

Lunchroom Protocols

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.
- Establish a plan with students for either packing or purchasing of school lunch.

Staff Expectations

Staff will:

- Supervise designated eating areas to ensure students are properly physically distanced.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
- Monitor and issue passes for bathroom use during lunch time.
- Use staggered dismissal to ensure physical distancing at the end of lunch.



Student will:

- Wear a mask during times when not eating or drinking.
- Maintain a social distance of 3-6 feet whenever possible.
- Sit in designated seats.
- Follow guidelines for restroom use during lunch periods.
- If bringing a packed lunch, report immediately to your designated seating area.

Illness/Nurses Office

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.
- Ensure contact information is up to date in the event the nurse needs to contact home.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Use designated entrances and exits to the clinic.

Staff Expectations

Staff will:

- Wear a mask when working students.
- Ensure the workspace is kept clean and sanitized.
- Ensure physical distancing protocols are followed whenever possible.
- Isolate students who are showing symptoms to a separate isolation space away from other students already in the clinic.
- Ensure the clinic is disinfected immediately following a student entering who is exhibiting symptoms.
- Ensure doors to the clinic are open to minimize use of door handles and to ensure maximum air flow to the area.
- Disinfect clinic based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.
- Disinfect the isolation area after students who utilize the area have left the building.



Additional Logistics (Hallways, Lockers, Common Areas)

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school.

Student will:

- Wear a mask at all times.
- Maintain a social distance of 3-6 feet whenever possible.
- Report immediately to your classroom (or cafeteria if arriving prior to 7:30 or picking up breakfast to take back to your classroom) upon arrival to school.
- Carry a water bottle as water fountains will not be available for use. Water filling stations will be accessible at certain points of the day.
- Follow all signage in the hallways and common areas. 5th and 6th grade academic hallways will be one way only. Students will exit academic spaces by turning right in the hallway. Main hallways will be for two way traffic labeled for students/staff to stay distanced and to the right.
- Stay to the right when traveling down hallways.
- Students will carry all school belongings in a backpack that they will keep with them all day.

Staff Expectations

Staff will:

- Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.



Music (6th Grade)

Students & Parents/Caregiver Expectations

Student will:

- No sharing instruments. Students will provide their own instrument or will be assigned a specific instrument at school.
- Not share music, music stand or supplies.
- Wear a mask.
- Use hand sanitizer upon entering and exiting the classroom.

Staff Expectations

Staff will:

- Seat students using social distancing guidelines as applicable.
- Utilize largest spaces possible including LMS band room, auditorium and cafeteria.
- Provide hand sanitizer to students.
- Assist and lead in cleaning music stands and other surfaces.
- Design activities and assignments that promote safety and wellness.
- Wear masks or face shields.

Student Movement Between In-Person and Online Settings

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Make a selection between the in-person and online academy for their student(s) in the timeline given by the district.
- Notify the school of an intention to make a change of learning setting as early as possible to allow advance notice.

Student will:

- Engage in the learning setting to allow for the most academic and social emotional growth as possible.

Staff Expectations

Staff will:

- Notify building administration of any potential movement between learning settings for students.
- Set expectations for students that allow the most academic and social emotional growth as possible that are consistent for both in-person and online models.
- Check in with students who are quarantined to support continued student learning and engagement.



Transportation

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.
- Provide a mask for your student to wear on the bus and while at school when needed. If you cannot provide a mask, the school will provide one.

Student will:

- Maintain appropriate physical distances while at the bus stop, on bus lots, and while entering the building.
- Sit two per seat on the bus and sit in your assigned seat.
- Wear a mask while riding the bus.
- Remain seated, facing forward while riding the bus.

Staff Expectations

Driver will:

- Wear a mask while students are on the bus.
- Provide reminders to students of bus expectations: 22 per bus, wearing masks, seated facing forward.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
- Ensure the bus is disinfected following outlined safety protocols.



Instructional Considerations

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- If schools are forced to go remote for any period of time:
 - Monitor student progress on coursework.
 - Developing a “school schedule” is recommended to keep routines in place for students while working from home.
- Communicate questions and concerns immediately to staff.
- Monitor and support student progress through the use of TigerParent.me and communication with teachers as needed.

Student will:

- Students will come to school prepared to learn.

Staff Expectations

Staff will:

- Teachers will lead and support student learning in the classroom.



Technology

Students & Parents/Caregiver Expectations

Parent/Caregiver will:

- Ensure students have access to a technology device for use in the home.

Student will:

- Follow all technology rules as established through the Loveland Student Technology Acceptable Use Policy.

Staff Expectations

Staff will:

- Instruct students on all things COVID processes and procedures (health, safety, protocols, instruction and communication, etc.)
- Follow building expectations and department norms for communicating with students and parents, using consistent procedures, and communicating on a scheduled, regular basis.
- Provide instruction/training for students and parents on any classroom or department specific technology resource being used in that classroom that they may need to access.

